



## Certificate of English Language Proficiency

International Affairs Surge, Room 0321  
 T: (951) 827-4113: FAX (951)827-3778 / 900 University Ave. Riverside, CA 92521  
[internationalscholars@ucr.edu](mailto:internationalscholars@ucr.edu)

*Attach this form with the appropriate supporting documentation  
 This form is required for all "Begin New Program" requests*

Scholar's Name \_\_\_\_\_

The Department of State requires scholars to have "sufficient proficiency in the English language, as determined by an objective measurement of English language proficiency, successfully to participate in his or her program and to function on a day-to-day basis." [22 CFR 62.11(a)(2)]. *An applicant whose first language is English and is a citizen of a country in which English is the primary spoken language of daily life (e.g., Australia, Barbados, Canada, Ireland, Jamaica, New Zealand, United Kingdom) is exempt from this requirement.*

Check One:	Indicate how the Department has certified English proficiency for the prospective exchange visitor.	
<input type="checkbox"/>	<b>Certification by a recognized English language test</b> <i>(IELTS or TOEFL only)</i>	> <b>A Copy of the test score is provided</b> <ul style="list-style-type: none"> <li>• The test must have been taken within the past 5 years</li> <li>• IELTS overall band score of 6 or higher</li> <li>• TOEFL test score must be 500 paper based), 173 (computer based) or 61 (internet based iBT)</li> </ul>
<input type="checkbox"/>	<b>Certification by an academic institution or English language school</b>	> <b>A copy of the letter is attached</b> <ul style="list-style-type: none"> <li>• Verifies the exchange visitor possesses English language proficiency high enough to function daily within the UCR position and within the local community.</li> <li>• Issued on letterhead in English within the past 6-months.</li> <li>• Includes signature from school official.</li> </ul>
<input type="checkbox"/>	<b>Scholar is a native English speaker</b> <i>(refer to note above)</i>	Print Host Faculty Name: _____  _____ <div style="display: flex; justify-content: space-between;"> <span><b>Faculty Signature</b></span> <span><b>Date</b></span> </div>
<input type="checkbox"/>		Print Host Faculty Name: _____ Date of Interview: _____ Duration of Interview: _____(minutes) The Interview Was Conducted: <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <input type="checkbox"/> In person                     <input type="checkbox"/> By Videoconference                     <input type="checkbox"/> By Phone                 </div> <p style="font-size: small; margin-top: 10px;"> <b>Suggested Interview Topics:</b> The purpose of the interview is to ascertain whether an international scholar is sufficiently conversant in English to function in day-to-day life, both at the University and in the community. Therefore, this can be a casual conversation regarding the research topic, the University, the city of Riverside, expectations in the lab, questions about housing or health insurance etc. The faculty host should be able to determine if the international scholar will be able to communicate on campus and in the community at a level that will allow for basic daily interactions.                 </p> <p style="font-size: x-small; margin-top: 10px;"> <i>I declare under penalty of perjury that I have interviewed the prospective exchange visitor, and I have verified that the J-1 scholar's English language proficiency is sufficient to function daily in their research/teaching appointment at UCR and within the local U.S. community.</i> </p> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <span>_____</span> <span>_____</span> </div> <div style="display: flex; justify-content: space-between;"> <span><b>Faculty Signature</b></span> <span><b>Date</b></span> </div>